



MINORITY & WOMEN-OWNED BUSINESS ENTERPRISE COMMISSION (MWBE) MEETING NOTES

Thursday, October 19, 2006

Equal Opportunity Conference Room, 100 N. Stone Avenue Suite 109, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Marlene Ashton	Mayor	Present
Eddie Muniz	Ward 1	Present
Andee Leisner	Ward 2	Present
Vacant	Ward 3	-----
Thomas P. Curley	Ward 4	Absent
Walter Soto	Ward 5	Present
Clarence Boykins	Ward 6	Present

Staff Present
Liana Perez
Margot Grossmann

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1. Call to Order and Roll Call		Meeting was called to order at 5:30 p.m.	
2. Introduction of New Commission Member, Eddie Muniz		Commissioner Muniz introduced himself to the Commission	
3. Chair's Report on Current Events		Chairperson Boykins gave an update on the half day retreat in November for the Commissioners	

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
4. Approval of Minutes – September 18 th , 2006	By Commissioner Ashton to approve minutes of September 18, 2006 as submitted, 2 nd by Commissioner Soto	Motion passed unanimously Approved as submitted	
5. Goods & Services Update (follow-up)	By Chairperson Boykins to have Procurement respond to question regarding Case Law reference to preference points that may have affected Goods and Services solicitations 2 nd by Vice Chairperson Soto	Motion passed unanimously How the Commission would like Procurement to handle – Soliciting bids for Goods & Services	Have Marcheta from Procurement and IT person attend January meeting – (OEOP)
6. Complaints Procedure (follow-up)		Liana provided a copy of the code that covers procurement's procedure for complaints	Have someone from the City Attorney's Office attend an MWBE Commission Meeting to discuss recommendations for changes in procurement procedures regarding complaints (OEOP)
7. Report from Economic and Work Force Development Subcommittee (follow-up)	By Vice Chairperson Soto to have OEOP provide JOC reports showing waivers for 03-04, 04-05, and 05-06, 2 nd Commissioner Muniz	Liana provided report from EWD Subcommittee from February 2005 Motion passed unanimously	Provide JOC waiver reports (OEOP)

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
8. The M/WBE Subcommittee (follow-up)		Discussion of recommendations for MWBE Subcommittee	
9. Prime Contractor Goals (follow-up)		Discussion regarding prime contractor's aspirational/benchmark goal	Proposal for retreat
10. HUD Funding and Minority Utilization (follow-up)		Liana handed out report showing HUD Funded Construction Projects form 1999 to date	Obtain Minority Utilization Report for HUD contracts (Procurement/OEOP)
11. Future Agenda Items		Retreat November 18, 2006 December 7, 2006 Wrap up meeting from retreat January 18, meeting to include Procurement and Information Technology to discuss Goods and Services	
12. Call to Audience Nadine Rodriguez: NFL Super Bowl – Emerging Business Opportunities	(Taken out of order)	Nadine Rodriguez via telephone gave an update on the NFL Super Bowl Emerging Business Opportunity event on November 14, 2006 at the University of Phoenix Stadium at 5:30 pm	Flyer to be mailed to all MBE and WBE firms – (OEOP)
13. Adjournment	By Commissioner Ashton, 2 nd by Chairperson Soto	Adjourned at 7:20 pm	

Minutes approved on 2-20-07 X as submitted w/revision

OEOP staff:

Next meeting date: November 18, 2006

Pursuant to Mayor and Council direction (Regular Session, September 15, 1975) the Committee's minutes are transcribed in a summary style format. Expanded versions of certain specific items, as determined by the Chairperson of the Committee, will be provided upon request. These summary minutes comply with the requirements of the State's Open Public Meeting Law.